

October 1, 2018

FROM: Melanie Earle, Road and Bridge Warehouse Coordinator

TO: Joni Reed, County Treasurer

SUBJECT: EFFECTIVE DATE OF RETIREMENT:

Please be advised of the effective date of retirement for Tommy Brady, Welder, for Panola County Road & Bridge Department, Pct. 1, effective October 12, 2018.

Melanie Earle

*Melanie Earle*

Road and Bridge

Warehouse Coordinator

October 15, 2018

FROM: Melanie Earle, Road and Bridge Warehouse Coordinator

TO: Joni Reed, County Treasurer

SUBJECT: EFFECTIVE DATE OF RETIREMENT:

Please be advised of the effective date of retirement for Roy Avery, Operator, for Panola County Road & Bridge Department, Pct. 3, effective October 18, 2018.

Melanie Earle

*Melanie Earle*

Road and Bridge

Warehouse Coordinator

# PANOLA COUNTY SHERIFF'S OFFICE

Office: 903.693.0333  
Fax: 903.693.9366



314 W. Wellington  
Carthage, Texas 75633

**Sheriff Kevin Lake**

October 18, 2018

The Honorable LeeAnn Jones  
Panola County Judge  
110 S. Sycamore  
Carthage, Texas 75633

Dear Judge Jones,

Please add the following items to the next scheduled meeting of the Panola County Commissioner's Court:

Please record the employment of Hunter Hutto as a Detention Officer for the Panola County Sheriff's Office at a pay rate of \$13.91 per hour effective October 20, 2018.

Sincerely,

A handwritten signature in black ink, appearing to read "K. Lake".

Kevin Lake  
Sheriff

KL/lw

CC: Jennifer Stacy  
Joni Reed

**Honesty, Integrity, Service**

# PANOLA COUNTY SHERIFF'S OFFICE

Office: 903.693.0333  
Fax: 903.693.9366



314 W. Wellington  
Carthage, Texas 75633

**Sheriff Kevin Lake**

October 22, 2018

The Honorable LeeAnn Jones  
Panola County Judge  
110 S. Sycamore  
Carthage, Texas 75633

Dear Judge Jones,

Please add the following items to the next scheduled meeting of the Panola County Commissioner's Court:

Please record the employment of David Jones as a Detention Officer for the Panola County Sheriff's Office at a pay rate of \$13.91 per hour effective October 23, 2018.

Sincerely,

A handwritten signature in black ink, appearing to read "K Lake".

Kevin Lake  
Sheriff

KL/lw

CC: Jennifer Stacy  
Joni Reed

**Honesty, Integrity, Service**

# County Of Panola

**DEBBIE CRAWFORD**  
TAX ASSESSOR - COLLECTOR  
PANOLA COUNTY COURTHOUSE  
110 S. SYCAMORE, ROOM 211  
CARTHAGE, TEXAS 75633

(903) 693-0340

October 25, 2018

Panola County Commissioners Court  
Panola County Courthouse

I am announcing my retirement as of January 31, 2019. I've enjoyed my years being employed by Panola County. Thank you for all of your support through the years.

A handwritten signature in black ink that reads "Debbie Crawford". The signature is written in a cursive style with a large, prominent "D" and "C".

Debbie Crawford

NOTICE OF PROPOSED INSTALLATION  
PIPELINE AND/OR UTILITY LINES

TO: THE PANOLA COUNTY COMMISSIONER'S COURT

c/o

PANOLA COUNTY ROAD & BRIDGE DEPARTMENT, CARTHAGE, TEXAS

Formal notice is hereby given that:

Covey Park Resources LLC proposes to place a  
(COMPANY NAME)

10" Temporary Water Line line within the Right-of-Way  
(PIPE SIZE)

of County Road: 3122 as follows:  
(NUMBER OF ROAD)

The proposed pipeline will cross under the indicated roads on the attached sheet.  
Installation shall be made by boring a total length of 3122 line in Panola County.

The location and description of the proposed line and appurtenances is more fully shown  
by the copies of the drawings attached to this notice. The line will be constructed and  
maintained on the County Right-of-Way as directed by the County Commissioners in  
accordance with current Panola County Specifications.

Construction of this line will begin on or after the October 23rd day of  
October, 2018.

FIRM: Covey Park Resources  
BY: Terry Sustaire  
TITLE: Agent  
ADDRESS: 129 Saint Andrews Cir  
Hidaway TX  
PHONE: (918) 372-5000

# APPROVAL

October 30, 2018

TO: Covey Park Resources LLC  
Attn: Terry Sustaire  
129 Saint Andrews Circle  
Hideaway, Texas 75771

RE: **CR #3122**

The Panola County Commissioners' Court offers no objection to the location on the right-of-way of your proposed **10" Temporary Water line** within the right-of-way of County Road **#3122** as shown by accompanying drawings and notice except as noted below.

It is expressly understood that the County Commissioners' Court does not purpose hereby, to grant any right, claim, title or easement in or upon this county road. It is further understood that in the future should for any reason the county need to work, improve, relocate, widen, increase, add to, or in any manner change the structure of this right-of-way, any required relocation of said lines shall be at the sole expense of owner.

All work on the county right-of-way shall be performed in accordance with the county instructions. The installations shall not damage any part of the road and adequate provisions must be made to cause minimum inconvenience to traffic and adjacent owners. Special specifications for placing this line are as follows:

1. All lines are to be installed a minimum of 36 inches below the flow line of the adjacent drainage or barrow ditch.
2. All excavation within the right-of-way and not under surfacing shall be backfilled by tamping in 6 inch horizontal layers. All surplus material shall be removed from the right-of-way and the excavation finished flush with surrounding natural ground.
3. Lines crossing under surfaced roads and under surfacing cross roads within the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line. Gravity from sewer lines under roadways shall be cast iron pipe.
4. All lines, where practicable, shall be located to cross roadbed at approximately right angles thereto. No lines are to be installed under or within 50 feet of either end of any bridge. No lines shall be placed in any culvert or within 10 feet of the closest point of same.
5. Parallel line will be installed as near the right-of-way lines as is possible and

no parallel line will be installed in the roadbed or between the drainage ditch and the roadbed without special permission of the Panola County Commissioners' Court.

6. Operations along roadbeds shall be performed in such manner that all excavated material be kept off the pavement at all times, as well as all operating equipment and materials. No equipment or installation procedures will be used which will damage any road surface or structures. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a direct result of this installation will be borne by the owner of this line.
7. Barricades, warning signs, lights, and flag man(men) when necessary shall be provided by the contractor or owner. One-half (1/2) of the traveled portion of the road must be open at all times.

Approved:   
COUNTY JUDGE

COMMISSIONERS:

Precinct #1	Ronnie LaGrone
Precinct #2	John Gradberg
Precinct #3	Craig M. Lawless
Precinct #4	Dale LaGrone



**SPECIAL SPECIFICATIONS  
FOR PIPELINES CROSSING IN BORED HOLES  
AND PLACED PARALLEL TO COUNTY ROADS**

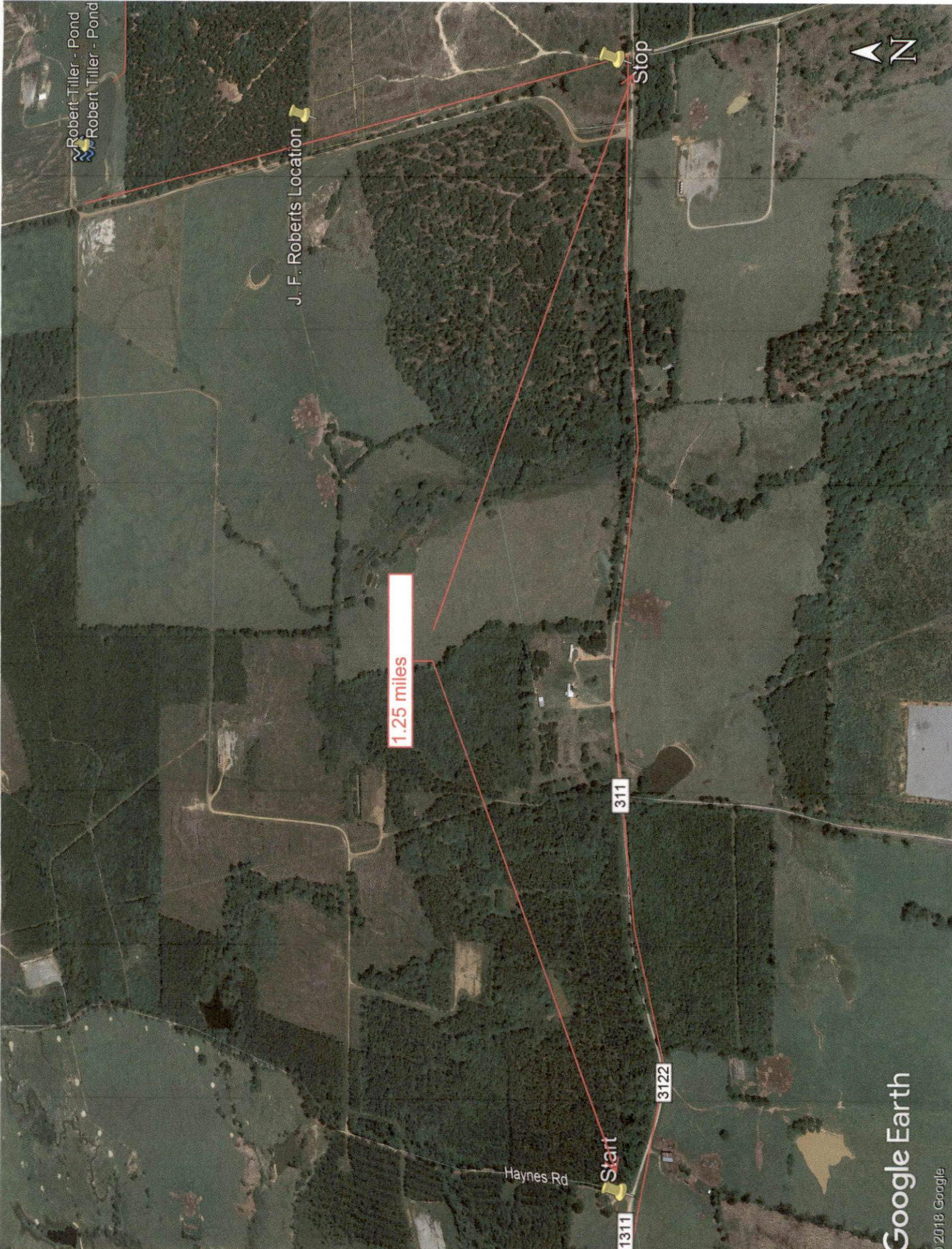
**GENERAL NOTE:** The construction of this project shall follow "The Panola County Road and Bridge Department Standard Specifications" with respect to barricades, flagmen, flares, warning signs, and all responsibility for complaints or damage suits by traveling public and adjacent property owners.

1. Excavation material shall not be placed on road shoulders or traffic lanes or in ditches where drainage would be impaired. When excavation is permitted near the roadway, where, in the opinion of the County, the support of the road structure is endangered, sheeting, cribbing, other measures shall be taken to prevent damage to the roadway or the creation of traffic hazard.
2. All excavations shall be backfilled in a neat and workmanlike manner and all disturbed areas shall be restored to a condition comparable to the original condition. Backfill material shall be consolidated to a density comparable to that of the adjacent undisturbed material, replacing all of the excavated material except that displaced by pipe. The degree of compaction shall be such as to prevent future settlement. Excess material displaced by the pipe shall be removed from the right-of-way or otherwise disposed of to the satisfaction of the county's representative. Pipe laying operation shall not be carried on when soil conditions are such that construction equipment will cause rutting. Backfill operations shall be kept within one mile of trenching and/or pipe laying operations.
3. Sod and/or other erosion control measures removed or disturbed by the installation shall be replaced. This shall include keeping separate and replacing existing topsoil, importing sod or seeding or a combination of these methods together with fertilizer and water as necessary to re-establish vegetative cover in a healthy and growing condition.
4. The pipe or, if encased, the encasement pipe shall completely fit the bored hole and if not encased, the pipe should be a thicker wall within the bore; and shall be a minimum depth of 2 to 3 feet from the bottom of the ditch; and 3 to 4 feet underneath the roadway.
5. All private and commercial access driveways disturbed by pipe laying shall be restored to a condition comparable to that which existed prior to these operations. Special care shall be taken to compact backfill and base material to prevent future settlement. All work shall be complete to the owner's satisfaction. All public access driveways with paved surfaces shall be crossed by the bored hole method. Crossings of dirt or gravel public access driveways may be made as specified for private and commercial access driveways except that provisions shall be made for uninterrupted flow of traffic.
6. No trees or shrubbery shall be cut or trimmed without the approval of the Panola County Road and Bridge Department.

7. Regulations and ordinances of incorporated cities shall be compiled with, if within the City limits.

Commissioners:

Precinct #1 – Ronnie LaGrone  
Precinct #2 –John W. Gradberg  
Precinct #3 –Craig M. Lawless  
Precinct #4 –Dale LaGrone



Robert Tiller - Pond  
Robert Tiller - Pond

J. F. Roberts Location

Stop

1.25 miles

311

3122

Start

Haynes Rd

1311



Google Earth

© 2018 Google

NOTICE OF PROPOSED INSTALLATION  
PIPE AND / OR UTILITY LINES

DATE 10-12-18

TO : THE PANOLA COUNTY COMMISSIONERS COURT

c / o

PANOLA COUNTY ROAD & BRIDGE DEPARTMENT CARTHAGE TEXAS

Formal notice is hereby given that :

Eastex Telephone Co-op proposes to place a  
(COMPANY NAME)

BORE WITH 1 1/2" DUCT line within the Right-of-way  
(PIPE SIZE)

of County Road : CR 3151 as follows :  
(NUMBER OF ROAD)

The proposed pipeline will cross under the indicated roads on the attached sheet.  
Installation shall be made by boring total length of line in Panola County is 60'

From the intersection of FM 31 & CR 3151. Go east on CR 3151 for approx. 60' to where Eastex will be boring from north to south side of CR 3151 for approx. 60'.

The location and description of the proposed line and appurtenances is more fully shown by the copies of drawings attached to this notice. The line will be constructed and maintained on the County Right-of-Way as directed by the County Commissioners in accordance with current Panola County Specifications.

Construction of this line will begin on or after the

15th day of OCT., 2018

FIRM : EASTEX TELEPHONE CO-OP

BY : 

TITLE : STAKING REPRESENTATIVE

ADDRESS : P. O. BOX 1691

WASKOM, TEXAS 75692

PHONE : ( 903 ) 687-3600

# APPROVAL

October 30, 2018

TO: Eastex Telephone Co-op  
Attn: Larry Goswick  
P.O. Box 1691  
Waskom, Texas 75692

RE: **CR #3151**

The Panola County Commissioners' Court offers no objection to the location on the right-of-way of your proposed **Bore with 1 1/2" Duct line** within the right-of-way of County Road **#3151** as shown by accompanying drawings and notice except as noted below.

It is expressly understood that the County Commissioners' Court does not purpose hereby, to grant any right, claim, title or easement in or upon this county road. It is further understood that in the future should for any reason the county need to work, improve, relocate, widen, increase, add to, or in any manner change the structure of this right-of-way, any required relocation of said lines shall be at the sole expense of owner.

All work on the county right-of-way shall be performed in accordance with the county instructions. The installations shall not damage any part of the road and adequate provisions must be made to cause minimum inconvenience to traffic and adjacent owners. Special specifications for placing this line are as follows:

1. All lines are to be installed a minimum of 36 inches below the flow line of the adjacent drainage or barrow ditch.
2. All excavation within the right-of-way and not under surfacing shall be backfilled by tamping in 6 inch horizontal layers. All surplus material shall be removed from the right-of-way and the excavation finished flush with surrounding natural ground.
3. Lines crossing under surfaced roads and under surfacing cross roads within the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line. Gravity from sewer lines under roadways shall be cast iron pipe.
4. All lines, where practicable, shall be located to cross roadbed at approximately right angles thereto. No lines are to be installed under or within 50 feet of either end of any bridge. No lines shall be placed in any culvert or within 10 feet of the closest point of same.
5. Parallel line will be installed as near the right-of-way lines as is possible and

no parallel line will be installed in the roadbed or between the drainage ditch and the roadbed without special permission of the Panola County Commissioners' Court.

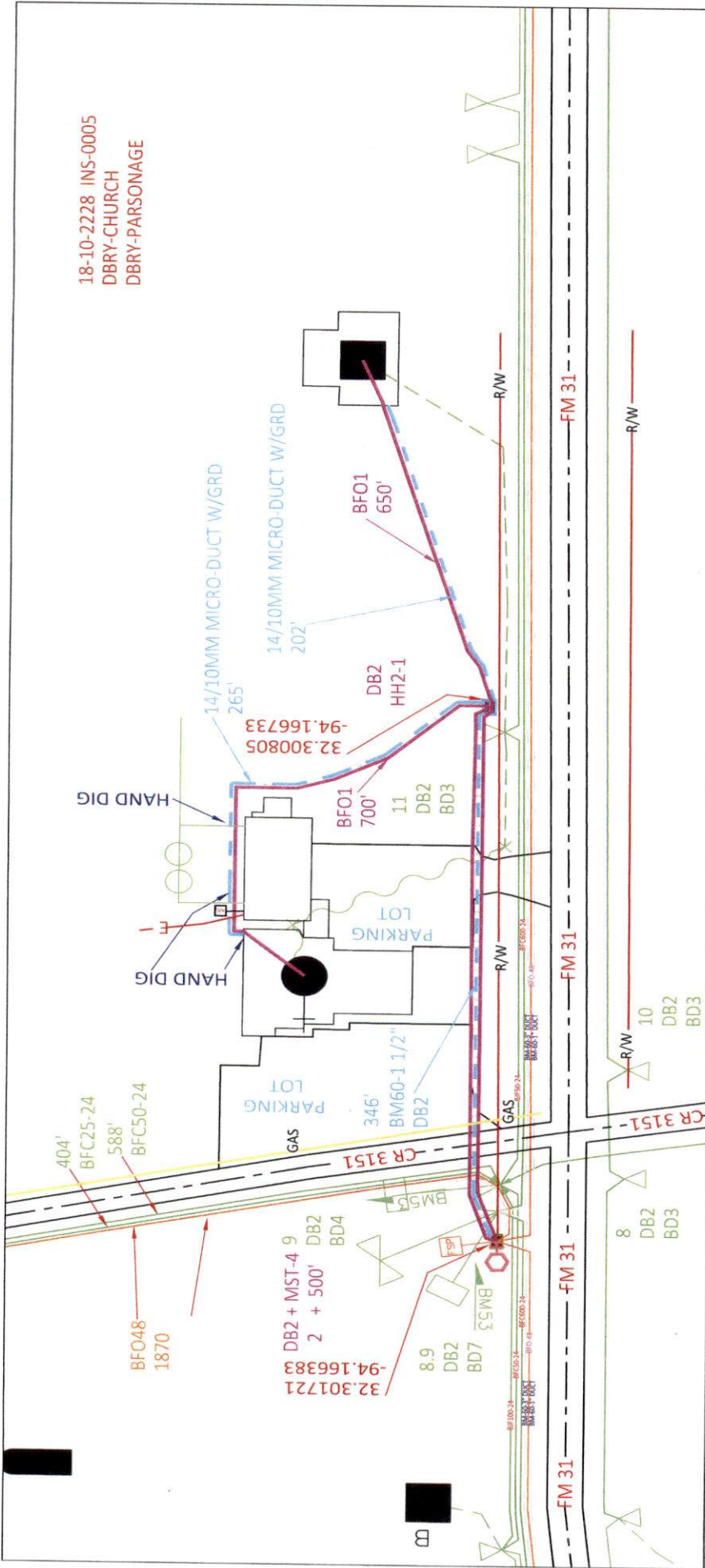
6. Operations along roadbeds shall be performed in such manner that all excavated material be kept off the pavement at all times, as well as all operating equipment and materials. No equipment or installation procedures will be used which will damage any road surface or structures. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a direct result of this installation will be borne by the owner of this line.
7. Barricades, warning signs, lights, and flag man(men) when necessary shall be provided by the contractor or owner. One-half (1/2) of the traveled portion of the road must be open at all times.

Approved:   
COUNTY JUDGE

COMMISSIONERS:

Precinct #1	Ronnie LaGrone
Precinct #2	John Gradberg
Precinct #3	Craig M. Lawless
Precinct #4	Dale LaGrone

18-10-2228 INS-0005  
 DBRY-CHURCH  
 DBRY-PARSONAGE



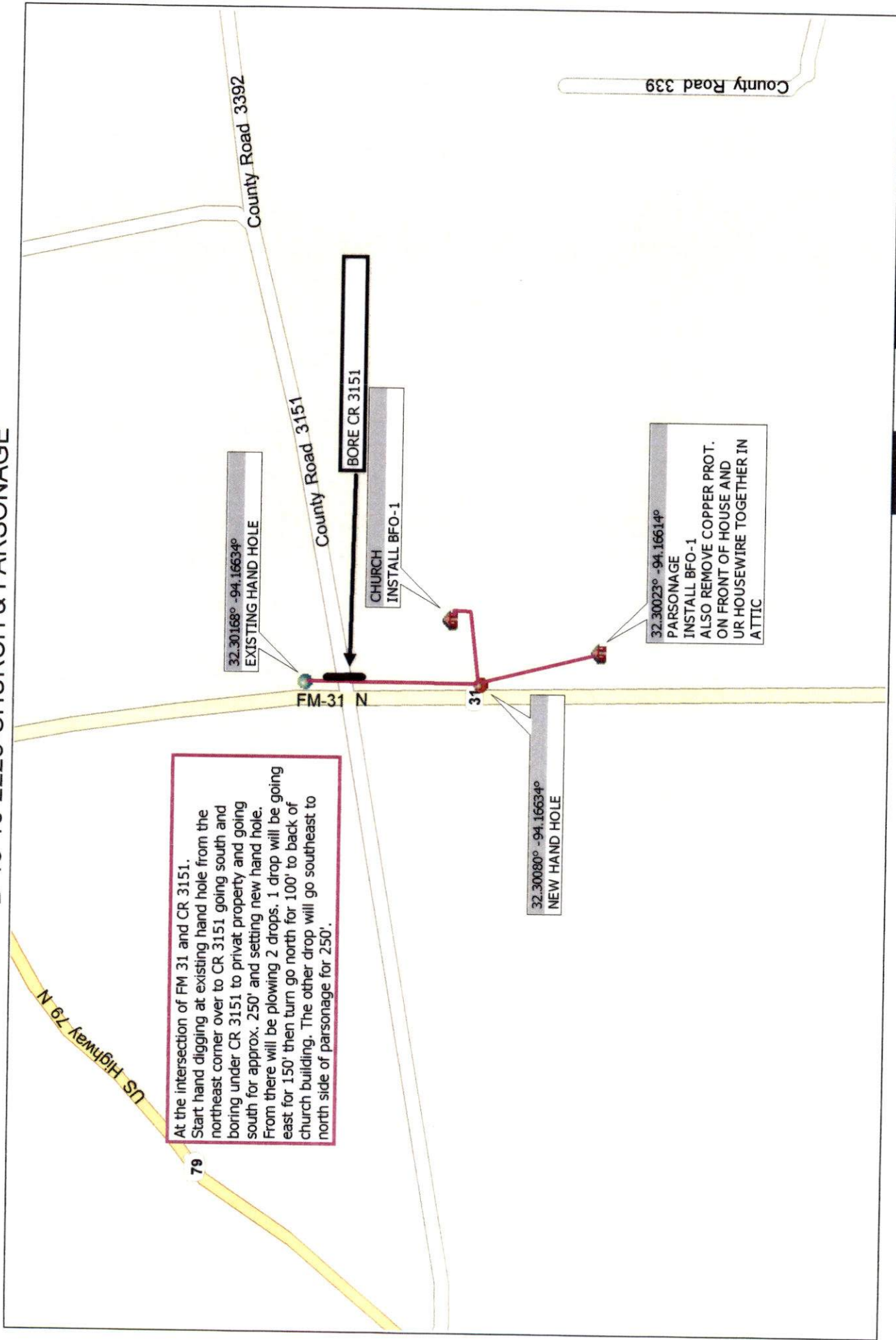
**Eastex Telephone Cooperative, Inc.**

EXCHANGE: DBRY  
 COUNTY: PANOLA  
 ROUTE: DB 2  
 BY: LARRY G  
 JOB NO. 18-10-2228  
 PROJ DESC.  
 AS BUILT DATE

SHEET 1 OF 1

PED ID	HH ID	POLE ID	BD EX	MST-4 100' CORNING #	BFC	BFO	HH EX	HH P/M	HH P/M	SINGLE MICRO 14/10MM	BM-60 1.25"	BM-60 1.50"	4-WAY MICRO DUCT	7-WAY MICRO DUCT	FIBER POST W/GRD	FIBER POST	FIBER PROT	BFO DROP	COPPER PROT	SEBP 6-22	GRD. ROD	#6 BARE	#6 INSUL.	
DB2	HH2			1			EX																	
8			EX																					
8.9			EX																					
9			EX																					
10			EX																					
11			EX																					
DB2	HH2-1							1		265					1	EX	1	700	PRE	MADE	1	1	10	
DBRY	CHURCH									202					1		1	650	PRE	MADE	1			
DBRY	PARSONAGE																							
TOTAL	0	0	EX	1	0	0	EX	1	0	467	0	346	0	0	1	EX	2	1350	0	0	0	3	10	0

# D-18-10-2228-CHURCH & PARSONAGE





NOTICE OF PROPOSED INSTALLATION  
PIPELINE AND/OR UTILITY LINES

TO: THE PANOLA COUNTY COMMISSIONER'S COURT

c/o

PANOLA COUNTY ROAD & BRIDGE DEPARTMENT, CARTHAGE, TEXAS

Formal notice is hereby given that:

Tanos Exploration II, LLC  
(COMPANY NAME) proposes to place a

4.5 OD FBE Steel Sced 40  
(PIPE SIZE) line within the Right-of-Way

of County Road: 418  
(NUMBER OF ROAD) as follows:

The proposed pipeline will cross under the indicated roads on the attached sheet.  
Installation shall be made by boring a total length of 400' + line in Panola County.

The location and description of the proposed line and appurtenances is more fully shown by the copies of the drawings attached to this notice. The line will be constructed and maintained on the County Right-of-Way as directed by the County Commissioners in accordance with current Panola County Specifications.

Construction of this line will begin on or after the 23rd day of  
October, 2018 2017.

FIRM: \_\_\_\_\_  
BY: Robbie Welch  
TITLE: Production Coordinator  
ADDRESS: 2333 FM 999  
Gary, TX 75643  
PHONE: (903) 690-1152

# APPROVAL

October 30, 2018

TO: Tanos Exploration II, LLC  
Attn: Robbie Welch  
2333 FM 999  
Gary, Texas 75643

RE: **CR #418**

The Panola County Commissioners' Court offers no objection to the location on the right-of-way of your proposed **4.5 OD FBE Steel SCED 40 line** within the right-of-way of County Road **#418** as shown by accompanying drawings and notice except as noted below.

It is expressly understood that the County Commissioners' Court does not purpose hereby, to grant any right, claim, title or easement in or upon this county road. It is further understood that in the future should for any reason the county need to work, improve, relocate, widen, increase, add to, or in any manner change the structure of this right-of-way, any required relocation of said lines shall be at the sole expense of owner.

All work on the county right-of-way shall be performed in accordance with the county instructions. The installations shall not damage any part of the road and adequate provisions must be made to cause minimum inconvenience to traffic and adjacent owners. Special specifications for placing this line are as follows:

1. All lines are to be installed a minimum of 36 inches below the flow line of the adjacent drainage or barrow ditch.
2. All excavation within the right-of-way and not under surfacing shall be backfilled by tamping in 6 inch horizontal layers. All surplus material shall be removed from the right-of-way and the excavation finished flush with surrounding natural ground.
3. Lines crossing under surfaced roads and under surfacing cross roads within the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line. Gravity from sewer lines under roadways shall be cast iron pipe.
4. All lines, where practicable, shall be located to cross roadbed at approximately right angles thereto. No lines are to be installed under or within 50 feet of either end of any bridge. No lines shall be placed in any culvert or within 10 feet of the closest point of same.

5. Parallel line will be installed as near the right-of-way lines as is possible and no parallel line will be installed in the roadbed or between the drainage ditch and the roadbed without special permission of the Panola County Commissioners' Court.
6. Operations along roadbeds shall be performed in such manner that all excavated material be kept off the pavement at all times, as well as all operating equipment and materials. No equipment or installation procedures will be used which will damage any road surface or structures. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a direct result of this installation will be borne by the owner of this line.
7. Barricades, warning signs, lights, and flag man(men) when necessary shall be provided by the contractor or owner. One-half (1/2) of the traveled portion of the road must be open at all times.

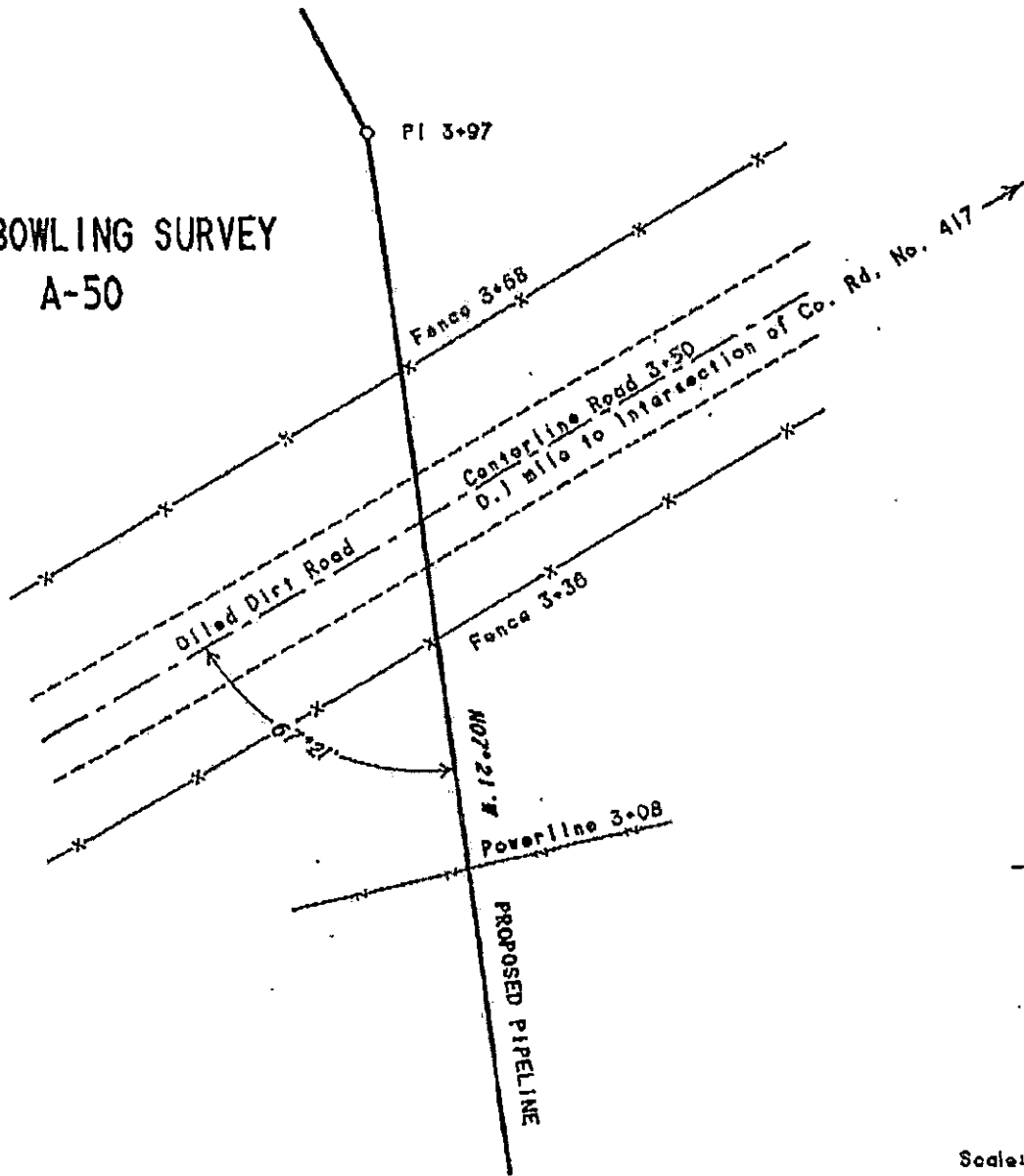
Approved: \_\_\_\_\_

*Lee Ann Jones*  
COUNTY JUDGE

COMMISSIONERS:

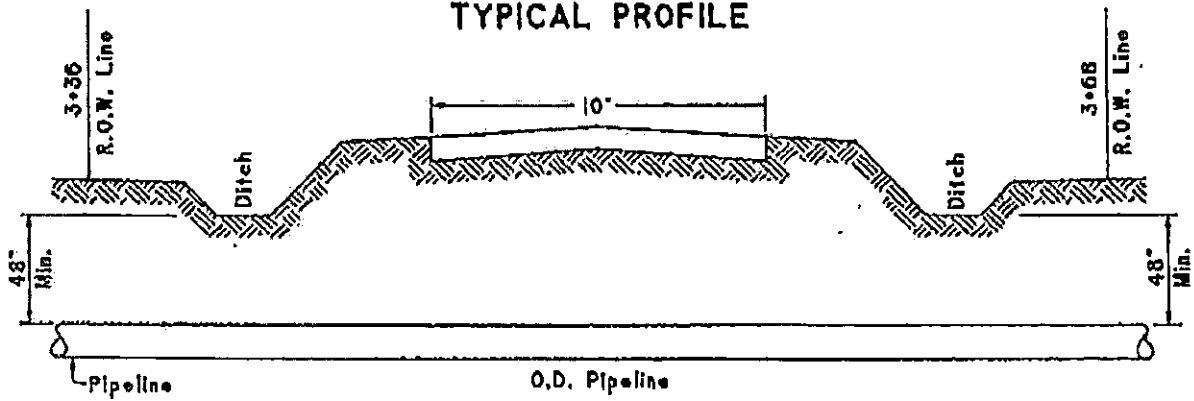
Precinct #1 Ronnie LaGrone  
Precinct #2 John Gradberg  
Precinct #3 Craig M. Lawless  
Precinct #4 Dale LaGrone

JOHN BOWLING SURVEY  
A-50



Scale: 1" = 20'

TYPICAL PROFILE



ELEVATION VIEW OF PIPELINE  
CROSSING COUNTY ROAD

(Not to Scale)

NOTICE OF PROPOSED INSTALLATION  
PIPELINE AND/OR UTILITY LINES

TO: THE PANOLA COUNTY COMMISSIONER'S COURT

c/o

PANOLA COUNTY ROAD & BRIDGE DEPARTMENT, CARTHAGE, TEXAS  
Formal notice is hereby given that:

KJECO, LLC  
(COMPANY NAME) proposes to place a

temporary 10" rubber water transfer  
(PIPE SIZE) line within the Right-of-Way

of County Road: 157  
(NUMBER OF ROAD) as follows:

The proposed pipeline will cross under the indicated roads on the attached sheet.  
Installation shall be made by boring a total length of NA line in Panola County.

The location and description of the proposed line and appurtenances is more fully shown  
by the copies of the drawings attached to this notice. The line will be constructed and  
maintained on the County Right-of-Way as directed by the County Commissioners in  
accordance with current Panola County Specifications.

Construction of this line will begin on or after the 30 day of  
October, 2018.

FIRM: KJECO, LLC  
BY: Rick Beckett  
TITLE: Contract Administrator  
ADDRESS: P.O. Box 8528  
Carthage, TX 76711-8528  
PHONE: (903) 521-7629

# APPROVAL

October 30, 2018

TO: KJECO, LLC  
Attn: Rick Bartlett  
P.O. Box 8528  
Tyler, Texas 75711

RE: **CR #152**

The Panola County Commissioners' Court offers no objection to the location on the right-of-way of your proposed **temporary 10" rubber water transfer line** within the right-of-way of County Road **#152** as shown by accompanying drawings and notice except as noted below.

It is expressly understood that the County Commissioners' Court does not purpose hereby, to grant any right, claim, title or easement in or upon this county road. It is further understood that in the future should for any reason the county need to work, improve, relocate, widen, increase, add to, or in any manner change the structure of this right-of-way, any required relocation of said lines shall be at the sole expense of owner.

All work on the county right-of-way shall be performed in accordance with the county instructions. The installations shall not damage any part of the road and adequate provisions must be made to cause minimum inconvenience to traffic and adjacent owners. Special specifications for placing this line are as follows:

1. All lines are to be installed a minimum of 36 inches below the flow line of the adjacent drainage or barrow ditch.
2. All excavation within the right-of-way and not under surfacing shall be backfilled by tamping in 6 inch horizontal layers. All surplus material shall be removed from the right-of-way and the excavation finished flush with surrounding natural ground.
3. Lines crossing under surfaced roads and under surfacing cross roads within the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line. Gravity from sewer lines under roadways shall be cast iron pipe.
4. All lines, where practicable, shall be located to cross roadbed at approximately right angles thereto. No lines are to be installed under or within 50 feet of either end of any bridge. No lines shall be placed in any culvert or within 10 feet of the closest point of same.

5. Parallel line will be installed as near the right-of-way lines as is possible and no parallel line will be installed in the roadbed or between the drainage ditch and the roadbed without special permission of the Panola County Commissioners' Court.
6. Operations along roadbeds shall be performed in such manner that all excavated material be kept off the pavement at all times, as well as all operating equipment and materials. No equipment or installation procedures will be used which will damage any road surface or structures. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a direct result of this installation will be borne by the owner of this line.
7. Barricades, warning signs, lights, and flag man(men) when necessary shall be provided by the contractor or owner. One-half (1/2) of the traveled portion of the road must be open at all times.


Approved: \_\_\_\_\_


*Lee Ann Jones*  
COUNTY JUDGE


COMMISSIONERS:

Precinct #1 Ronnie LaGrone  
Precinct #2 John Gradberg  
Precinct #3 Craig M. Lawless  
Precinct #4 Dale LaGrone

**Legend**

 FILL LINE

 GoogleEarth\_Placemark

 PAD

 PROPOSED LEASE ROAI

 PROPOSED WELLS

 route

GoogleEarth\_Placemark GoogleEarth\_Placemark

GoogleEarth\_Placemark

3000ft





NOTICE OF PROPOSED INSTALLATION  
PIPELINE AND/OR UTILITY LINES

TO: THE PANOLA COUNTY COMMISSIONER'S COURT

c/o

PANOLA COUNTY ROAD & BRIDGE DEPARTMENT, CARTHAGE, TEXAS  
Formal notice is hereby given that:

Gill Water Supply Corp. proposes to place a  
(COMPANY NAME) Bore CR 307 with a 2" casing for a 1" Water  
Service. Bore will be 3,168ft from intersection of FM 1794.  
Bore will be 3ft below ditch line line within the Right-of-Way  
(PIPE SIZE)

of County Road: 307 as follows:  
(NUMBER OF ROAD)

The proposed pipeline will cross under the indicated roads on the attached sheet.  
Installation shall be made by boring a total length of 30ft line in Panola County.

The location and description of the proposed line and appurtenances is more fully shown  
by the copies of the drawings attached to this notice. The line will be constructed and  
maintained on the County Right-of-Way as directed by the County Commissioners in  
accordance with current Panola County Specifications.

Construction of this line will begin on or after the 29th day of  
October, 2018.

FIRM: Gill Water Supply Corp.  
BY: Betty Bolt  
TITLE: Manager  
ADDRESS: 2323 FM 2625  
Marshall Tx 75672  
PHONE: (903) 938-5130

# APPROVAL

October 30, 2018

TO: Gill Water Supply Corp.  
Attn: Betty Bolt  
2323 FM 2625  
Marshall, Texas 75672

RE: **CR #307**

The Panola County Commissioners' Court offers no objection to the location on the right-of-way of your proposed **2" casing for a 1" water service line** within the right-of-way of County Road **#307** as shown by accompanying drawings and notice except as noted below.

It is expressly understood that the County Commissioners' Court does not purpose hereby, to grant any right, claim, title or easement in or upon this county road. It is further understood that in the future should for any reason the county need to work, improve, relocate, widen, increase, add to, or in any manner change the structure of this right-of-way, any required relocation of said lines shall be at the sole expense of owner.

All work on the county right-of-way shall be performed in accordance with the county instructions. The installations shall not damage any part of the road and adequate provisions must be made to cause minimum inconvenience to traffic and adjacent owners. Special specifications for placing this line are as follows:

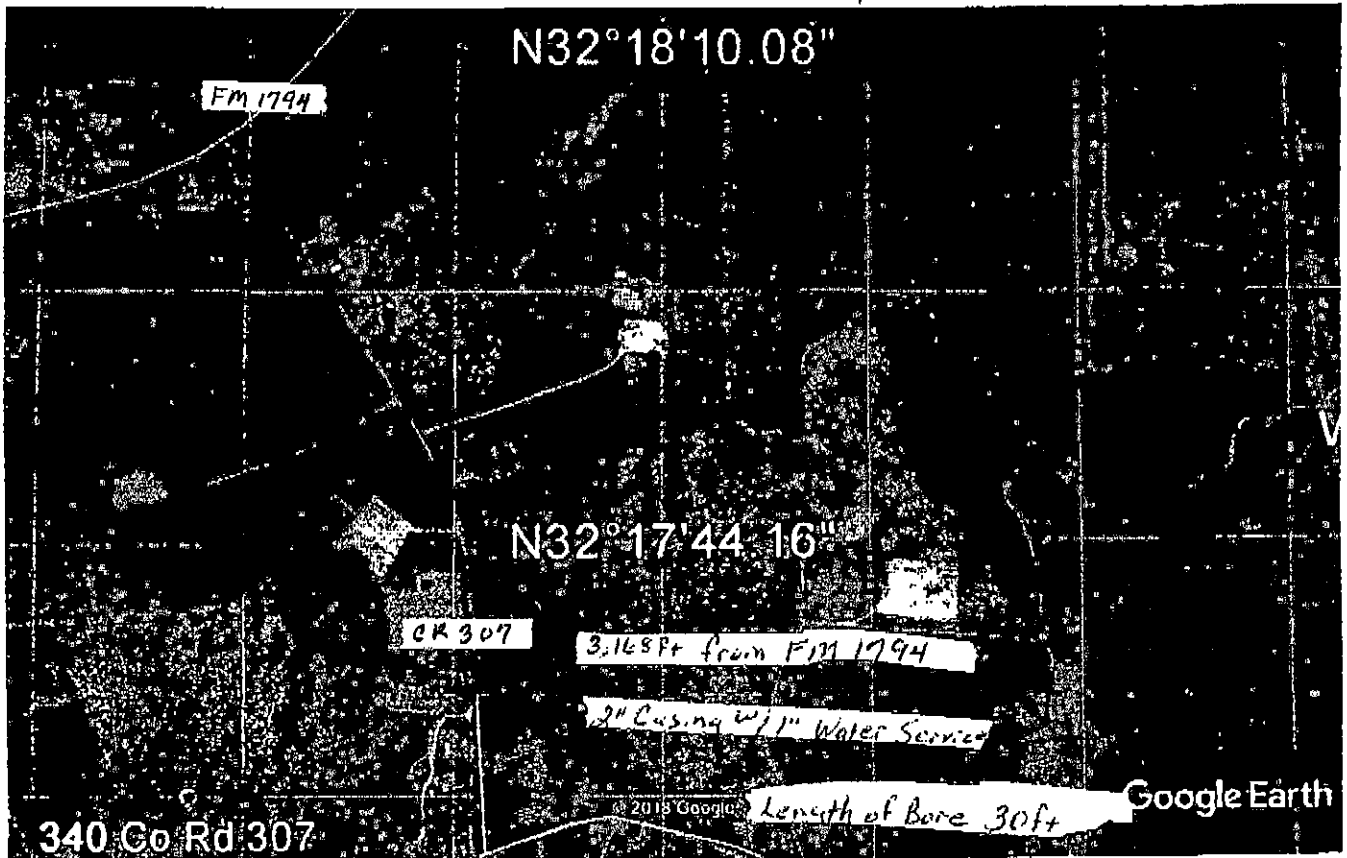
1. All lines are to be installed a minimum of 36 inches below the flow line of the adjacent drainage or barrow ditch.
2. All excavation within the right-of-way and not under surfacing shall be backfilled by tamping in 6 inch horizontal layers. All surplus material shall be removed from the right-of-way and the excavation finished flush with surrounding natural ground.
3. Lines crossing under surfaced roads and under surfacing cross roads within the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line. Gravity from sewer lines under roadways shall be cast iron pipe.
4. All lines, where practicable, shall be located to cross roadbed at approximately right angles thereto. No lines are to be installed under or within 50 feet of either end of any bridge. No lines shall be placed in any culvert or within 10 feet of the closest point of same.

5. Parallel line will be installed as near the right-of-way lines as is possible and no parallel line will be installed in the roadbed or between the drainage ditch and the roadbed without special permission of the Panola County Commissioners' Court.
6. Operations along roadbeds shall be performed in such manner that all excavated material be kept off the pavement at all times, as well as all operating equipment and materials. No equipment or installation procedures will be used which will damage any road surface or structures. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a direct result of this installation will be borne by the owner of this line.
7. Barricades, warning signs, lights, and flag man(men) when necessary shall be provided by the contractor or owner. One-half (1/2) of the traveled portion of the road must be open at all times.

Approved: Lee Ann Jones  
COUNTY JUDGE

COMMISSIONERS:

Precinct #1 Ronnie LaGrone  
Precinct #2 John Gradberg  
Precinct #3 Craig M. Lawless  
Precinct #4 Dale LaGrone



Google Earth



PANOLA COUNTY, TEXAS

**INVITATION TO BID**

RETURN BID TO:

COUNTY JUDGE  
PANOLA COUNTY COURTHOUSE, ROOM 216A  
CARTHAGE, TEXAS 75633

The enclosed INVITATION TO BID (ITB) and accompanying SPECIFICATIONS AND BID SHEET are for your convenience in bidding the enclosed referenced service/products for Panola County.

Sealed bids shall be received no later than:

**1:30 P.M. TUESDAY NOVEMBER 27, 2018**

MARK ENVELOPE

**"BID, LAW ENFORCEMENT TOWING"**

Bidder shall sign and date the bid. Bids which are not signed and dated can be rejected. Bids must be submitted on the enclosed bid sheets and must be in ink or typewritten.

Panola County appreciates your time and effort in preparing this bid. Please note that all bids must be received at the designated location by the deadline shown. Bids received after the deadline will not be considered for the award of the contract, and shall be considered void and unacceptable. Opening is scheduled to be held in Commissioners Courtroom, Panola County Courthouse, Carthage, Texas. You are invited to attend.

Any questions concerning this invitation to Bid and specifications should be directed to John DePresca, Chief Deputy, at (903) 693-0333.

---

SIGNATURE OF BIDDER

**INSTRUCTIONS/TERMS OF CONTRACT**

By order of the Commissioners Court of Panola County, Texas, sealed bids will be received for:

**BID, LAW ENFORCEMENT TOWING**

IT IS UNDERSTOOD that the Commissioners Court of Panola County, Texas reserves the right to reject any or all bids for any or all products and/or services covered in this bid request and to waive informalities or defects in bids or to accept such bids as it shall deem to be in the best interests of Panola County.

BIDS MUST BE submitted on the bid forms included for that purpose in this packet. Bids shall be placed in separate sealed envelopes, with **each page manually signed by a person having the authority to bind the firm in a contract** and marked clearly on the outside as shown below.

SUBMISSION OF BIDS: Sealed bids shall be submitted to:

**COUNTY JUDGE  
PANOLA COUNTY COURTHOUSE, ROOM 216A  
CARTHAGE, TEXAS 75633**

**Not later than 1:30 P.M., TUESDAY, NOVEMBER 27, 2018**

MARK ENVELOPES:

**“BID, LAW ENFORCEMENT TOWING”**

**ALL BIDS MUST BE RECEIVED IN THE COUNTY JUDGE’S OFFICE  
BEFORE OPENING DATE AND TIME**

---

SIGNATURE OF BIDDER

## **BID, LAW ENFORCEMENT TOWING**

PANOLA COUNTY IS CURRENTLY ACCEPTING BIDS FOR TOWING VEHICLES FOR THE PANOLA COUNTY SHERIFF'S OFFICE. THE BIDS SHOULD MEET THE FOLLOWING SPECIFICATIONS:

Definitions: Law Enforcement Tow—A non-consensual tow requested by a peace officer at a crime scene, arrest, traffic hazard, recovered stolen vehicle or abandoned vehicle, or a disabled law enforcement vehicle. Does NOT include vehicles involved in a traffic collision.

### SPECIFICATIONS:

1. All trucks and vehicle storage facility shall be in compliance with rules set by the Texas Department of Licensing and Regulation.
2. Successful bidder shall have at least 2 trucks located in Panola County. One for light/medium duty towing and one for heavy duty towing, must be radio equipped and be available to respond to calls 24 hours a day.
3. Company shall provide no more than 2 telephone numbers to the PCSO and the truck shall be in service and responding within 30 minutes.
4. The business office and storage yard shall be located in Panola County and unless otherwise directed the vehicle shall be brought to the storage yard.
5. The storage yard shall be readily accessible to the public, free of hazards in public access areas, and shall display a sign identifying the facility by name and a 24 hour telephone number.

QUESTIONS CONCERNING THIS BID SHOULD BE DIRECTED TO JOHN DEPRESCA, CHIEF DEPUTY, AT 903-693-0333.

SIGNATURE OF BIDDER \_\_\_\_\_

BID FORM AND CONTRACT

**BID, LAW ENFORCEMENT TOWING**

TO THE COMMISSIONERS COURT OF PANOLA COUNTY, TEXAS FOR  
FURNISHING AND DELIVERING TO PANOLA COUNTY, TEXAS  
IN ACCORDANCE WITH THE FOREGOING SPECIFICATIONS:

The undersigned, as bidder, declares that the only person or persons interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; and that I (we) have carefully examined the advertisement, instructions to bidders, specifications, and condition of payment. It is understood that the Court reserves the right to accept or reject any and/or all bids.

Law Enforcement Tows within Panola County

Light \$ \_\_\_\_\_ Medium \$ \_\_\_\_\_ Heavy \$ \_\_\_\_\_

Law Enforcement Tows within 25 miles of Panola County

Light \$ \_\_\_\_\_ Medium \$ \_\_\_\_\_ Heavy \$ \_\_\_\_\_

Storage Fee (after 24 hours) under 25 feet in length \$ \_\_\_\_\_ per day

Storage Fee (after 24 hours) over 25 feet in length \$ \_\_\_\_\_ per day

ANY NOTIFICATION FEES SHOULD NOT BE INCLUDED IN THE BID

LOWEST DOLLAR BID WILL BE CALCULATED AND AWARDED BASED ON  
THE AVERAGE FEE CHARGED FOR TOWING ONLY. STORAGE FEES WILL  
NOT BE INCLUDED IN THE AVERAGE.

SIGNATURE OF BIDDER \_\_\_\_\_



SIGNATURE

COMPANY NAME

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
CITY STATE ZIP

\_\_\_\_\_  
TELEPHONE NUMBER

\_\_\_\_\_  
DATE

ACCEPTED:

\_\_\_\_\_  
COUNTY JUDGE

\_\_\_\_\_  
DATE

INVITATION TO BID  
INSTRUCTIONS / TERMS OF CONTRACT

**FUNDING:** Funds for payment have been provided through the Panola County Budget adopted by the Commissioners Court for **January 1, 2019 thru December 31, 2019.**

**LATE BIDS:** Bids received in the County Judge's Office after submission deadline will be considered void and unacceptable. Panola County is not responsible for lateness or non-delivery of mail, carrier, etc.

**ALTERING BIDS:** Bids cannot be altered or amended after submission deadline. Any interlineation, alteration or erasure made before opening time must be initialed by the signer of the bid, guaranteeing authenticity.

**WITHDRAWAL OF BID:** A bid may not be withdrawn or canceled by the bidder without the permission of the county for a period of ninety (90) days following the date designated for the receipt of bids, and bidder so agrees upon submittal of their bid.

**SALES TAX:** Panola County is exempt by law from payment of Texas Sales Tax and Federal Excise Tax, therefore, the bid shall not include sales taxes.

**BID AWARD:** Panola County reserves the right to award bids on the lump sum or unit price basis, whichever is in the best interest of the county.

**CONTRACT:** This bid, when properly accepted by Panola County, shall constitute a contract equally binding between the successful bidder and Panola County. No different or additional terms will become a part of this contract with the exception of Change Orders.

**CHANGE ORDERS:** No oral statement of any person shall modify or otherwise change, or affect the terms, conditions or specifications stated in the resulting contract. All change orders to the contract will be made in writing by the Panola County Judge.

**IF DURING THE life of the contract, the successful bidder's net prices to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to Panola County.**

**DELIVERY:** All delivery fees and freight or handling charges shall be as stated on the bid and contract forms section and if not so stated no such costs, fee or charge will be paid.

**CONFLICT OF INTEREST:** No public official shall have interest in this contract, in accordance with Vernon's Texas Codes Annotated, Local Government Code Title 5, Subtitle C, Chapter 171.

**ETHICS:** The bidder shall not offer or accept gifts or anything of value nor enter into any business arrangement with any employee, official or agent of Panola County.

\_\_\_\_\_  
SIGNATURE OF BIDDER

**EXCEPTIONS / SUBSTITUTIONS:** All bids meeting the intent of this invitation to bid will be considered for award. Bidders taking exception to the specifications, or offering substitutions, shall state these exceptions in the section provided or by attachment as part of the bid. The absence of such a list shall indicate that the bidder has not taken exceptions and shall hold the bidder responsible to perform in strict accordance with the specifications of the invitation. Panola County Commissioners Court reserves the right to accept any and all or none of the exceptions(s) / substitution(s) deemed to be in the best interest of the county.

**DESCRIPTIONS:** Any reference to model and/or make/maker used in bid specifications is descriptive, not restrictive. It is used to indicate the type and quality desired. Bids on items of like quality will be considered.

**ADDENDA:** Any interpretations, corrections or changes in this "Invitation To Bid and Specifications" will be made by addenda. Sole issuing authority of addenda shall be vested in Panola. Addenda will be mailed to all who are known to have received a copy of this Invitation To Bid. Bidders shall acknowledge receipt of all addenda.

**BIDS MUST COMPLY** with all federal, state, county and local laws concerning these types of service.

**DESIGN, STRENGTH, QUALITY** of materials must conform to the highest standards of manufacturing practice.

**MINIMUM STANDARDS FOR RESPONSIBLE PROSPECTIVE BIDDERS:** A prospective bidder must affirmatively demonstrate bidder's responsibility. A prospective bidder must meet the following requirements:

1. Have adequate financial resources, or the ability to obtain such resources as required;
2. be able to comply with the required or proposed delivery schedule;
3. Have a satisfactory record of performance;
4. Have a satisfactory record of integrity and ethics;
5. Be otherwise qualified and eligible to receive an award.

Panola County may request representation and other information sufficient to determine bidder's ability to meet these minimum standards listed above.

**REFERENCES:** Panola County may request bidder to supply a list of at least three (3) references where like services/products have been supplied by their firm.

**BIDDER SHALL PROVIDE** with this bid response, all documentation required by this ITB. Failure to provide this information may result in rejection of bid.

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SIGNATURE OF BIDDER

SUCCESSFUL BIDDER SHALL defend, indemnify and save harmless Panola County and all its officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons or property on account of any negligent act or fault of the successful bidder, or of any agent, employee, subcontractor or supplier in the execution of, or performance under, any contract which ;may result from bid award. Successful bidder indemnifies and will indemnify and save harmless Panola County from liability, claim or demand on their part, agents, servants, customers, and/or employees whether such liability, claim or demand arise from event or casualty happening or within the occupied premises themselves or happening upon or in any of the halls, elevators, entrances, stairways or approaches of or to the facilities within which the occupied premises are located. Successful bidder shall pay any judgment with costs which may be obtained against Panola County growing out of such injury or damages.

WAGES: Successful bidder shall pay or cause to be paid, without cost or expense to Panola County, all Social Security, Unemployment and Federal Income Withholding Taxes of all such employees and all such employees shall be paid wages and benefits as required by Federal and/or State Law.

TERMINATION OF CONTRACT: This contract shall remain in effect until contract expires, delivery and acceptance of products and/or performance of services ordered or terminated by either party with a thirty (30) days written notice prior to any cancellation. The successful bidder must state therein the reasons for such cancellation. Panola County reserves the right to award canceled contract to next lowest and best bidder as it deems to be in the best interest of the county.

TERMINATION FOR DEFAULT: Panola County reserves the right to enforce the performance of this contract in any manner prescribed by law or deemed to be in the best interest of the county in the event of breach or default of this contract. Panola County reserves the right to terminate the contract immediately in the event the successful bidder fails to:

1. Meet schedules;
2. Defaults in the payment of any fees; or
3. Otherwise perform in accordance with these specifications.

Breach of contract or default authorizes the county to exercise any of all of the following rights:

1. Panola County may take possession of the assigned premises and any fees accrued or becoming due to date;
2. Panola County may take possession of all goods, fixtures and materials of successful bidder therein and may foreclose its lien against such personal property, applying the proceeds toward fees due or thereafter becoming due.

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SIGNATURE OF BIDDER

In the event the successful bidder shall fail to perform, keep or observe any of the terms and conditions to be performed, kept or observed, Panola County shall give the successful bidder written notice of such default; and in the event said default is not remedied to the satisfaction and approval of the county within two (2) working days of receipt of such notice by the successful bidder, default will be declared and all the successful bidder's rights shall terminate.

Bidder, in submitting this bid, agrees that Panola County shall not be liable to prosecution for damages in the event that the county declares the bidder in default.

NOTICE: Any notice provided by this bid (or required by Law) to be given to the successful bidder by Panola County shall be conclusively deemed to have been given and received on the next day after such written notice has been deposited in the mail in Carthage, Texas, by Registered or Certified Mail with sufficient postage affixed thereto, addressed to the successful bidder at the address so provided; provided this shall not prevent the giving of actual notice in any other manner.

PATENTS / COPYRIGHTS: The successful bidder agrees to protect Panola County from claims involving infringement of patents and/or copyrights.

CONTRACT ADMINISTRATOR: Under this contract, Panola County may appoint a contract administrator with designated responsibility to ensure compliance with contract requirements. The contract administrator will serve as liaison between Panola County and the successful bidder.

PURCHASE ORDER: A purchase order(s) shall be generated by Panola County to the successful bidder. The purchase order number must appear on all itemized invoices and packing slips. Panola County will not be held responsible for any orders placed/delivered without a valid current purchase order number.

INVOICES shall show (a) name and address of successful bidder, (b) Panola County Purchase Order number, and (c) descriptive information as to the item(s) delivered.

PAYMENT will be made upon receipt and acceptance by the county of item(s) ordered and receipt of a valid invoice, in accordance with the State of Texas Prompt Payment Act, Article 601f V.T.C.S. Successful bidder is required to pay subcontractors within ten (10) days.

ITEMS supplied under this contract shall be subject to Panola County's approval. Items found defective or not meeting specifications shall be picked up and replaced by the successful bidder at no expense to the County. If item is not picked up within one (1) week after notification, the item will become a donation to the County for disposition.

SAMPLES: When requested, samples shall be furnished free of expense to Panola County.

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SIGNATURE OF BIDDER

**WARRANTY:** Successful bidder shall warrant that all items/services shall conform to the proposed specifications and/or all warranties as stated in the Uniform Commercial Code and be free from all defects in material, workmanship and title.

**REMEDIES:** The successful bidder and Panola County agree that both parties have all rights, duties, and remedies available as stated in the Uniform Commercial Code.

**VENUE:** This agreement will be governed and construed according to the laws of the State of Texas. This agreement is performable in Panola County, Texas.

**ASSIGNMENT:** The successful bidder shall not sell, assign, transfer or convey this contract, in whole or in part, without the prior written consent of Panola County.

**SILENCE OF SPECIFICATION:** The apparent silence of these specifications as to any detail or to the apparent omission from it of a detailed description concerning any point, shall be regarded as meaning that only the best commercial practices are to prevail. All interpretations of these specifications shall be made on the basis of this statement.

Each insurance policy to be furnished by successful bidder shall include, by endorsement to the policy, a statement that a notice shall be given to Panola County by certified mail thirty (30) days prior to cancellation or upon any material change in coverage.

ANY QUESTIONS concerning this INVITATION TO BID AND SPECIFICATIONS should be directed to **John DePresca, Chief Deputy, Panola County Sheriff's Office at (903)693-0333.**

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SIGNATURE OF BIDDER

# CERTIFICATE OF PARTICIPATION

The V.G. Young Institute of County Government

Awards This Certificate To

John Gradberg

For Successfully Completing 14.00 Hours of Educational Training

During the

2018 North and East Texas CJCA Conference

May 14-17, 2018

Frisco, TX


TEXAS A&M  
**AGRILIFE**  
EXTENSION



Parr Rosson, Ph.D., Interim Director, Texas A&M AgriLife Extension Service



Peter J. McGill, Ph.D., Director, V.G. Young Institute of County Government



Alma Moreno, President, County Judges and Commissioners Association of Texas





**PANOLA COUNTY 2018 BUDGET AMENDMENT #20**  
**October 30, 2018**

ACCOUNT	ACCOUNT DESCRIPTION	AMOUNT	
<b>GENERAL FUND</b>			
<b>REVENUES</b>			
<a href="#">100-360-41001</a>	INTEREST EARNINGS	12,391	
<a href="#">100-360-41020</a>	MISCELLANEOUS REVENUE	21,427	
			<u>33,818</u>
<b>EXPENDITURES</b>			
<b>COUNTY CLERK</b>			
<a href="#">100-403-54990</a>	MISCELLANEOUS	(50)	
<a href="#">100-403-55270</a>	FURNITURE & EQUIPMENT	50	
			0
<b>MISCELLANEOUS &amp; NON-DEPARTMENTAL</b>			
<a href="#">100-409-52010</a>	SOCIAL SECURITY TAXES	300	
<a href="#">100-409-52030</a>	RETIREMENT & DEATH BENEFITS	540	
<a href="#">100-409-52070</a>	OTHER POST EMPLOYMENT BENEFITS	600	
<a href="#">100-409-54150</a>	PROFESSIONAL SERVICES	1,607	
			3,047
<b>JUSTICE OF THE PEACE PCT. 2 &amp; 3</b>			
<a href="#">100-457-53100</a>	OFFICE SUPPLIES & REPAIRS	680	
<a href="#">100-457-53130</a>	COMPUTER REPLACEMENT PARTS	(500)	
<a href="#">100-457-54270</a>	CONFERENCES AND DUES	(700)	
<a href="#">100-457-54990</a>	MISCELLANEOUS	(200)	
<a href="#">100-457-55270</a>	FURNITURE & EQUIPMENT	720	
			0
<b>CRIMINAL DISTRICT ATTORNEY</b>			
<a href="#">100-477-55270</a>	FURNITURE & EQUIPMENT	951	
			951
<b>COUNTY AUDITOR</b>			
<a href="#">100-495-54270</a>	CONFERENCES AND DUES	650	
<a href="#">100-495-55270</a>	FURNITURE & EQUIPMENT	(650)	
			0



ACCOUNT	ACCOUNT DESCRIPTION	AMOUNT	
<b>SHERIFF</b>			
<a href="#">100-560-54430</a>	UTILITIES	6,000	
<a href="#">100-560-53920</a>	UNIFORMS	6,000	
<a href="#">100-560-55270</a>	FURNITURE & EQUIPMENT	<u>13,820</u>	25,820
<b>CORRECTIONS/JAIL</b>			
<a href="#">100-570-54430</a>	UTILITIES	<u>4,000</u>	4,000
<b>EXTENSION SERVICE</b>			
<a href="#">100-665-54260</a>	TRAVEL	(212)	
<a href="#">100-665-54270</a>	CONFERENCES AND DUES	<u>212</u>	0
<b>GRAND TOTAL GENERAL FUND</b>			<u><u>33,818</u></u>
<b>ROAD &amp; BRIDGE FUND</b>			
<b>EXPENSE</b>			
<a href="#">200-624-55280</a>	ROAD OIL	(10,000)	
<a href="#">200-624-53560</a>	REPAIRS & SUPPLIES	10,000	
<a href="#">200-624-55290</a>	CULVERTS	(9,000)	
<a href="#">200-624-53560</a>	REPAIRS & SUPPLIES	<u>9,000</u>	0
<b>GRAND TOTAL ROAD &amp; BRIDGE FUND</b>			<u><u>0</u></u>

**PANOLA COUNTY  
2018  
BUDGET AMENDMENT #20**

We hereby amend the Panola County Budget for the Fiscal Year 2018 as set forth above according to the procedures outlined under Vernons Texas Codes Annotated Local Government Code, Chapter 111, Subchapter A Sections 111.010 (d), 111.0106, 111.0107, 111.0108. A copy of this Order is to be filed with the County Clerk and Attached to the Budget originally adopted for 2018.

Signed on this 30th day of October, 2018.

Absent  
County Judge

Ronnie LaDond  
Commissioner Precinct # 1

Absent  
Commissioner Precinct # 2

C. J. M. [Signature]  
Commissioner Precinct # 3

[Signature]  
Commissioner Precinct # 4

Passed and approved by the Commissioners Court of Panola County on the 30th day of October, 2018 as the same appears on file in the office of the County Clerk of Panola County.

[Signature]  
County Clerk



APPROVED

10-30-2018

*Lee Ann Jones*

**PANOLA COUNTY OFFICIAL/EMPLOYEE  
REQUEST FOR ATTENDANCE AT A CONFERENCE**

Lee Ann Jones,  
County Judge

NAME: Heather Green

POSITION: Administrative Deputy

DEPARTMENT: Panola Co. Sheriff's Office

DATE: October 17, 2018

CONFERENCE: Intermediate Crime Scene Investigation

LOCATION: Kilgore, Texas

DATES: Nov. 3-4 2018 and Nov. 10-11, 2018

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: \_\_\_\_\_

Does the conference meet your educational requirements for the year? \_\_\_\_\_

If not, how much of your requirements will be met by this conference? \_\_\_\_\_

How much of your requirements have been met already, not counting this conference?  
\_\_\_\_\_

How many days have you been away from your job this year for conferences, not counting this conference? \_\_\_\_\_

Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Required training

APPROVED

10-30-2018

*Lee Ann Jones*

Lee Ann Jones,  
County Judge

OLA COUNTY OFFICE  
REQUEST FOR ATTENDANCE CONFERENCE

NAME: Lee Dudley

POSITION: Extension Agent

DEPARTMENT: AgriLife Extension Office

DATE: 16 October 2018

CONFERENCE: East Texas Show Star Series

LOCATION: Lufkin, Texas

DATES: November 9-12, 2018

NUMBER OF DAYS OUT OF THE OFFICE FOR THIS CONFERENCE: 3

Does the conference meet your education requirements for the year? n/a

If not, how much of your requirements will be met by this conference? n/a

How much of your requirements have been met already, not counting this conference?

n/a

How many days have you been away from your job this year for conferences, not counting this conference? n/a

Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary)

Help with 4-H Kids with Show Lamb at East Texas Show Star Series

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

APPROVED

10-30-2018

*Lee Ann Jones*

Lee Ann Jones,  
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE  
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME: Lee Dudley

POSITION: Extension Agent

DEPARTMENT: AgriLife Extension Office

DATE: 11 October 2018

CONFERENCE: Ft. Worth Livestock Show and Rodeo

LOCATION: Cleburne, Texas

DATES: January 25<sup>th</sup>—28<sup>th</sup>, 2019

NUMBER OF DAYS OUT OF THE OFFICE FOR THIS CONFERENCE: 4

Does the conference meet your education requirements for the year? n/a

If not, how much of your requirements will be met by this conference? n/a

How much of your requirements have been met already, not counting this conference?  
n/a

How many days have you been away from your job this year for conferences, not counting this conference? n/a

Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back of necessary)

Attend the Ft. Worth Livestock Show with 4-H Kids that have Steers, Lambs, and Heifers.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PANOLA COUNTY OFFICIAL/EMPLOYEE  
REQUEST FOR ATTENDANCE  
AT A CONFERENCE

**APPROVED**  
10-30-2018  
*Lee Ann Jones*  
Lee Ann Jones,  
County Judge

NAME: David Cole  
POSITION: County Commissioner Elect, Precinct #2  
DEPARTMENT: County Commissioners  
DATE: December 11, 2018

CONFERENCE: Preparing to Take Office Workshop

LOCATION: Tyler, Texas

DATES: December 11, 2018 to December 11, 2018

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 1

Does the conference meet your educational requirements for the year? No

If not, how much of your requirements will be met by this conference? \_\_\_\_\_

How much of your requirements have been met already, not counting this conference? None

How many days have you been away from your job this year for conferences, not counting this conference? -0-

Do you have sufficient funds in your budget for this conference? N/A

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Educates all newly elected county officials on basic issues and provides  
the information necessary to avoid making mistakes that result in  
embarrassment, or worse, legal problems  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

APPROVED

10-30-2018

*Lee Ann Jones*

**PANOLA COUNTY OFFICIAL/EMPLOYEE  
REQUEST FOR ATTENDANCE AT A CONFERENCE**

Lee Ann Jones,  
County Judge

NAME: Dennis Smith  
POSITION: Detention Officer  
DEPARTMENT: Parola Co. Sheriff's Office  
DATE: October 22, 2018

CONFERENCE: Mental Health for Jailers  
LOCATION: Parola Co. Sheriff's Office  
DATES: 10/9/18 to 10/9/18

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 0

Does the conference meet your educational requirements for the year? \_\_\_\_\_

If not, how much of your requirements will be met by this conference? \_\_\_\_\_

How much of your requirements have been met already, not counting this conference?  
\_\_\_\_\_

How many days have you been away from your job this year for conferences, not counting this conference? \_\_\_\_\_

Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Required training  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

APPROVED

10-30-2018

*Lee Ann Jones*  
Lee Ann Jones,  
County Judge

PANOLA COUNTY OFFICIAL/EMPLOYEE  
REQUEST FOR ATTENDANCE AT A CONFERENCE

NAME: Chris Adams

POSITION: Deputy

DEPARTMENT: PCSO

DATE: 10-23-18

CONFERENCE: De-Escalation Tech. #1849

LOCATION: PCSO

DATES: 10-23-18 to 10-23-18

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 1

Does the conference meet your educational requirements for the year? Yes

If not, how much of your requirements will be met by this conference? 8 hrs

How much of your requirements have been met already, not counting this conference?

How many days have you been away from your job this year for conferences, not counting this conference? Reserve Deputy

Do you have sufficient funds in your budget for this conference? Yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Required Training



APPROVED

10-30-2018

Lee Ann Jones,  
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE  
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME:

Alan Smith

POSITION:

Deputy

DEPARTMENT:

Panola County Sheriff's Office

DATE:

10-24-18

CONFERENCE:

De-escalation Techniques #1849

LOCATION:

Panola County Sheriff's office

DATES:

10-25-18 to 10-25-18

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE:

1

Does the conference meet your educational requirements for the year?

No

If not, how much of your requirements will be met by this conference?

8

How much of your requirements have been met already, not counting this conference?

20

How many days have you been away from your job this year for conferences, not counting this conference?

1

Do you have sufficient funds in your budget for this conference?

Yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Required Training

APPROVED

10-30-2018

*Lee Ann Jones*  
Lee Ann Jones,  
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE  
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME: Phillip Grimes

POSITION: Deputy

DEPARTMENT: Panola County Sheriff's Office

DATE: 10-24-18

CONFERENCE: De-escalation Techniques #1849

LOCATION: Panola County Sheriff's Office

DATES: 10-25-18 to 10-25-18

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 1

Does the conference meet your educational requirements for the year? NO

If not, how much of your requirements will be met by this conference? 8

How much of your requirements have been met already, not counting this conference?

24

How many days have you been away from your job this year for conferences, not counting this conference? 3

Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Required training